

Adjunct Faculty Advanced Learning Program Application

The program's components are designed to be learner-centered, featuring a variety of activities that are relevant to the participants. Session topical areas include instructional technologies, advanced pedagogy, learning styles and classroom management.

Program Requirements

Participants must attend all three, face-to-face sessions, have a current **and/or Winter Quarter 2012 teaching assignment, submit a one-page, typed (double-spaced) letter of interest along with the application, and are expected to:**

- Complete assigned readings
- Actively participate in group discussions
- Complete written assignments
- Develop personal and professional goals for each topic
- Create and use an action learning project assignment in current or future teaching quarter
- Present a final project demonstrating the principles learned in the workshop
- Incorporate the use of instructional technology into the final presentation
- Participate in an on-line learning community outside the workshop dates.

Workshop Dates

(breakfast, lunch and afternoon snack will be provided at each face-to-face session)

- Friday, January 20, 2012 – 7:45 a.m. – 4:30 p.m. CT 107
- Friday, February 10, 2012 – 7:45 a.m. – 4:30 p.m. CT 107
- Friday, March 2, 2012 – 7:45 a.m. – 4:30 p.m. CT 107

Participant Selection Process

This program is voluntary and limited to 24 participants. Applicants will be selected based on the following criteria:

- **Have a current and/or Winter Quarter 2012 teaching assignment with no classes meeting on Fridays**
- **Must receive chairperson's endorsement**
- **Will use Blackboard, the college's course management system**
- **Completion of Instructional Technologies Institute's (ITI) *BB101 - Getting Started with Blackboard* prior to attending the workshop --OR-- Chairperson vouch that basic Blackboard skills are already in place**
- **Submit a one-page letter of intent regarding why participant would like to get into the Program along with the application **by/before** the **deadline** date (12/9/2011). *Please submit application and letter of intent to the attention of Rosemary Mayberry, CT 107.***

Successful Completion

Successful completion is defined as completing all requirements of the workshop including the three-day, face-to-face meetings. Upon successful completion, participants will receive a Certificate of Completion and monetary payment for 30 hours at the current, adjunct meeting rate.

Application and Chairperson Nomination Form

APPLICANT'S INFORMATION--(**PLEASE PRINT**)

First Name: _____

Last Name: _____

Department Name **AND** Office Location: _____

Columbus State Email: _____ Telephone: _____

Home Street Address: _____

City: _____ State: _____ Zip Code: _____

How many quarters have you taught at CSCC? _____ Do you teach CSCC online courses? _____(yes)_____(no)
Vegetarian? _____(yes)_____(no)

I understand that participation in the program will require a commitment to completing the requirements as listed. I understand that successful participation will require my attendance and exclusive attention free of institutional and other position commitments for ALL three Friday workshops on January 20, 2012; February 10, 2012; and March 2, 2012, from 7:45 a.m. to 4:30 p.m.

Applicant's Signature _____ Date _____

CHAIRPERSON'S NOMINATION VOUCHER:

I endorse this applicant for participation in the Winter Quarter 2012 Adjunct Faculty Advanced Learning Program. The applicant and I understand that participation in the program will require a commitment to completing the requirements as listed. **The applicant and I understand that participation will require their exclusive attention free of institutional and job commitments for ALL three Friday workshops on January 20, 2012; February 10, 2012; and March 2, 2012 from 7:45 a.m. to 4:30 p.m.**

Chairperson's Signature: _____ Date _____

Chairperson's Name (**please print**): _____

(Please check one or the other)

_____ Applicant has basic Blackboard skills and does not need to complete ITTBB101 before the Workshop

_____ Applicant will complete the ITIBB101 before the start of the Workshop on _____
date

_____ Applicant does not have basic Blackboard skills

Please submit the application with the chairperson nomination form and letter of intent to Rosemary Mayberry located in CT 107 no later than **Friday, December 9, 2011. You will be contacted by/before **December 16, 2011** regarding your entrance status via Columbus State e-mail.**