

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

PAYMENT CARD INDUSTRY COMPLIANCE (PCI) Effective June 1, 2011

Policy 9-12

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- (A) Columbus State Community College (the College) takes advantage of various means of processing financial transactions including the acceptance of payment cards for payments. The College will comply with the applicable Payment Card Industry Data Security Standards (PCI-DSS) to protect account and personal cardholder information from exposure through payment card transactions. No activity may be conducted nor any technology implemented that might obstruct compliance with any portion of the PCI-DSS.

- (B) Access rights to privileged cardholder information will be assigned to employees with the minimum access necessary to perform their job responsibilities. Access rights will be assigned on the basis of a position's classification and function.

- (C) The President shall establish procedures to implement this policy.

New Policy